

**MINUTES OF CARTERTON DISTRICT COUNCIL
WAIRARAPA LIBRARY SERVICES COMMITTEE MEETING
HELD AT THE WAIHINGA CENTRE, TEXAS STREET, MARTINBOROUGH
ON WEDNESDAY, 18 NOVEMBER 2020 AT 1.00PM**

PRESENT: Chair Cr Pam Colenso, Cr Steve Cretney, and Cr Leigh Hay
Via audio-visual link: Cr Steffen Bertram

IN ATTENDANCE: Annette Beattie (Library Services Manager), and Suzanne Clark (Committee Advisor)

1 KARAKIA TIMATANGA

The meeting was opened with a karakia lead by Cr Steve Cretney.

2 APOLOGIES

There were no apologies for this meeting.

3 CONFLICTS OF INTERESTS DECLARATION

There were no conflicts of interests declared.

4 PUBLIC FORUM

There was no public participation.

5 CONFIRMATION OF THE MINUTES

MOVED

That the Committee:

Confirms the Minutes of the Wairarapa Library Services Committee meeting held 26 August 2020.

Cr Leigh Hay/Cr Steffen Bertram

CARRIED

6 DECISION REPORTS

6.1 WAIRARAPA LIBRARY SERVICE POLICIES REPORT

PURPOSE

For the Committee to review and approve updated and consolidated proposed versions of key library policies.

The Committee noted that when the draft policies are adopted they would replace all existing Wairarapa Library Services policies. Members agreed that the draft policies needed a review date.

The Committee agreed not to use their delegation to adopt the policies, but instead to recommend their adoption to the South Wairarapa and Carterton District Councils.

MOVED

That the Committee:

1. **Receives** the Wairarapa Library Services Policies Report.
2. **Recommends to South Wairarapa District Council and Carterton District Council** that the existing seventeen Wairarapa Library Services policies that are in existence are retired and replaced by the adoption of the Collection Development and Management Policy, the Donations Policy and the Customer Experience Policy.
3. **Recommends to South Wairarapa District Council and Carterton District Council** that the review date for the Collection Development and Management Policy, the Donations Policy and the Customer Experience Policy be three years from the adoption date of these policies.

Cr Pam Colenso/Cr Steffan Bertram

CARRIED

7 INFORMATION REPORTS

7.1 WAIRARAPA LIBRARY SERVICE ACTIVITY REPORT

PURPOSE

To update the Committee on the progress and activities of the Wairarapa Library Service (WLS).

MOVED

That the Committee:

1. **Receives** the Wairarapa Library Services Committee Activity Report.

Cr Pam Colenso/Cr Leigh Hay

CARRIED

Cr Bertram left the meeting at 2:19pm.

Cr Bertram returned to the meeting at 2:21pm.

The meeting concluded at 2:22pm

Minutes Confirmed.....

Date.....